

**BRENDA MOFFATT**  
306-716-7414  
[brenda@canamrecruiting.ca](mailto:brenda@canamrecruiting.ca)

I am an experienced physician recruiter with a demonstrated history of working in both the private and public sectors. My goal when matching a candidate to a position is to ensure a positive connection to ensure long-term retention. I have worked in healthcare in both the private and public sectors as an operations manager and a corporate leader. This experience has led to a strong understanding of the importance of client needs and physician satisfaction, I have extensive contract management experience from inside the organization, therefore I am fully aware of what is provided of an external service provider

## **EMPLOYMENT**

### **Contract Recruiter – CANAM Recruiting**

**February 2020-Ongoing**

As a recruiter with Canam Recruiting I work under the terms of the contract to reach out to candidates in other countries and assist them to prepare for the required licensing and immigration requirements to transition to Canada. These services are provided online.

### **Senior Recruitment Consultant**

**2010 – Feb 2017**

Physician Recruitment Agency of Saskatchewan  
Crown Corporation, Government of Saskatchewan

Working with a variety of stakeholders, responsible to develop policies and programs to support physician retention.

- ⇒ Develop and maintain recruitment and retention policies and procedures in order to meet the needs of physicians, regional health authorities and communities
- ⇒ Manage external recruitment contractors to ensure that the recruitment practices are within policy and regulation
- ⇒ Source and support physicians through licensing, immigration and settlement
- ⇒ Consult provincially, nationally and internationally with various agencies involved in initiatives to stabilize physician resources
- ⇒ Elected executive board member of the national association Canadian Association of Staff Physician Recruiters

### **Executive Director Client Services Branch**

**2006 – 2010**

Alberta Health and Wellness, Government of Alberta

Responsible for the financial affairs and administrative operations of the Alberta Health Care Insurance Plan.

- ⇒ Oversee comprehensive budgeting, financial forecasting for a 110-million-dollar branch budget that includes out of country and out of province claim programs
- ⇒ Align business processes with future needs and implement strategies to ensure continuous improvement and delivery of results
- ⇒ Lead coach and empower the branch leadership team to guide over 180 staff in the effective policy development, communication strategies and delivery of a wide range of program service and health systems
- ⇒ Provide strategic leadership on several provincial, interprovincial and stakeholder committees

### **Manager, Supplementary Health Benefits**

**2002 – 2006**

## Saskatchewan Health, Government of Saskatchewan

Responsible for the delivery and administration of provincial insurance programs including Supplementary Health and Family Health Benefits programs and Saskatchewan Aids to Independent Living to ensure programs are delivered in accordance with approved legislative authority and departmental/governmental policies.

- ⇒ Research, develop options for policy and program initiatives to insure an accountable, effective benefits administration system
- ⇒ Assisted with the negotiation of province wide contracts with health service providers to establish provincial standards and meet government fiscal targets.
- ⇒ Identified and implement process improvements to existing work practices to enable staff to achieve results
- ⇒ Provide effective human resource leadership

## EDUCATION

University of Saskatchewan Business Administration	1978-1980
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University of Saskatchewan CASE Adult Education Certificate	1994-1997
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Project Management Professional Development Program McMasters University – CDI Corporate Educations Services	2000-2002
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Athabasca University Public Administration – initiated Master's Degree study	2004- 2010
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Senior and Executive Managers' Development Program University of Alberta – Government of Alberta	2007-2010
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## CERTIFICATION

Licensed Recruiter under the Saskatchewan Foreign Worker Recruitment and Immigration Services Act - 2022